**The Parish Church of St Wilfrid, Calverton**

**Meeting of the Parochial Church Council**

**Monday 16th March 2020**

**Present:** Allan Ball, Jackie Davies, Kerry Elliott, Revd Sam Hustwayte, Irene Johnson,

Jim Johnson, Ashley Morris, Paul Morris and Anne Wade

**Apologies:** Kathy Ball, John Bayes, Nicky Bottomley, Peter Cansfield, David Dean

and April Wood

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| **1.** | Sam welcomed and opened with prayer. Apologies were noted as above. |  |
| **2.** | **PCC Training**Due to emerging recommendations re Coronavirus the meeting would be kept to main business and not include training. |  |
| **3.** | **Minutes of PCC 20th January 2020*** Received and proposed by Paul Morris and seconded by Allan Ball they are a true record.
* The David and Myrtle Nabarro plaque had been installed in Church.
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| **4.** | **Notes of Standing Committee 24th February 2020 received*** Depending on Coronavirus lock down APCM may not happen.
* Elections for 2 Churchwardens, 4 PCC members and 3 Deanery Synod members – notices and paperwork will be prepared.
 | SH |
| **4.** | **Notes of Finance & Funding Committee 2nd March 2020 received*** Annual Accounts 2019 tabled – proposed by Allan Ball, seconded Jim Johnson, unanimously accepted to be presented to APCM.
* Accounts January-February 2020 tabled. In the light of possible closure of the church and therefore no open plate, perhaps for up to 3 months, it was confirmed we could continue to pay our regular bills but would not have money for anything extra.
* **Jane Pepper Fund** – 6 Trustees – Dividends of £25,000 have been reduced to £5,000. Money has been distributed according to requests received enabling many people to be supported.
* **VOW** – continue to support Afternoon Teas, Men in Sheds – meet at both Calverton and Carlton.
 | AW |
| **5.** | **Notes of Fabric Committee 3rd March received*** As noted at the Standing Committee in November PCC, a quotation of £2,270 had been received from Richard Greenwood to provide 3 TVs and cabling to replace current overhead projectors. Matt Hustwayte would support the installation. A faculty was required for this work and the proposal was to provide brackets and cabling to the 3 areas as per the proposal.

**Proposed by Paul Morris and seconded by Kerry Elliott that this faculty be submitted.** * Quotations have also been received for replacement LED lighting – Fabric committee are recommending that PCC accept the quote of £2700, but wanted PCC to be aware that they are awaiting on a third quotation for lighting from a local business man. PCC were asked to approve the quotation on the basis that the 3rd would not be lower than this.

**Paul Morris proposed, Kerry Elliott seconded, all in favour a faculty for this work be submitted** * **General Maintenance and DIY Policy including use of Ladders, Use of Power Tools and Use of Hand Tools was unanimously approved.**
* **Lone Working Policy had been received and was unanimously agreed.**
* **PCC unanimously agreed that the tower cross should be replaced by a lightweight fibre glass version, illuminated in the colours of the ecumenical seasons. Obtain quotations.**
* The on-call rota would still benefit from some additional people though there have been fewer false alarms recently.
 | ABAB |
| **6.** | **Gedling Deanery Synod 5th March meeting summary received*** £240 had been received from Gedling Borough Council for projects addressing social isolation and, since then, we had received a further £220.
* Sam suggested the collection from 5th Sunday worship be allocated to the Malawi Project.
* It is the end of the triennium and 3 Deanery Synod representatives will be sought at the APCM
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| **7.** | **Leaders and Preachers Notes February 2020 received** |  |
| **8.** | **Tower Notes February 2020 received*** Paperwork is in process for Sam to become a second signatory on account.
* The PCC were required to appoint Tower Officers and the following were unanimously confirmed:
* Ringing Co-ordinator Kerry Elliott
* Bell Tower Administrator Jon Shaw
* Tower Caretaker/maintenance and health & safety John Bowmar
* Kerry requested bells be rung by Calverton ringers and some visitors at 5th Sunday services – **unanimously in favour**
* PCC Secretary will prepare HMRC letter for bell ringers.
 | KEJD |
| **9.** | **Community Space Notes February 2020 received*** A letter had been received from Michael and Valerie Taylor outlining some of their thoughts with regard to the proposed Community Space. The Standing Committee had requested the Community Space Group to comment, which they had. **The PCC asked Sam to respond to Michael and Valerie on behalf of the PCC.**
* Sam had met with Architect –next stages
* more detailed drawings
* approach archaeologist to investigate a dig
* speak to Diocesan Advisory Committee (DAC)
* Audrey Stocks is working on Statement of Need document
* not sure if October time of prayer and fasting with St Wilfrid’s day being a gift/pledge day will now happen?
 | SH |
| **10.** | **Churches Together notes received*** Annual Accounts to be presented to all Churches for information
* To hold an AGM at which Officers will be appointed.
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| **11.** | **Vicar’s Briefing*** If services go ahead on Palm Sunday this could be used as a time to think about giving. This last year we have lost givers due to various circumstances so to remind people to think about that would be good.
* The Diocese is suggesting we look at being an Eco Church. Once LED lights are installed, we are already at bronze level. To gain silver a few additional things are needed e.g. use recycled paper, install bird feeders, control water flushed through toilet. **We need to appoint a Green Champion.**
* Sam will still be taking her sabbatical but not able to fly to America.
 | SHSHAB/PM |
| **12.** | **Correspondence*** A letter had been received from David Yates, Gedling Deanery Treasurer, asking PCCs to confirm that parish share is likely to be fully paid during the course of 2020 and that the share has been factored in and included in the recommended financial budget for 2020. **The PCC were pleased to confirm both of these points were the case and Anne Wade, Treasurer, would respond to that effect.**
 | AW |
| **13.** | **Safeguarding Update*** An update of those undertaking training had not been received but would be circulated.
* There is a Past Cases Review being undertaken throughout the Diocese. Sam had learned from Revd Pat Hemstock that 2 cases had previously been reported in this parish and Sam has reported to the Review on those.
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The meeting closed at 8.20 p.m. with the PCC Prayer said together:

God of our mission

who alone brings growth to our church

send your Holy Spirit to bring vision for our planning

wisdom to our actions, faith to our lives

hope to our communities and love to our hearts

Through Jesus Christ our Lord, Amen